

ALPINE CANADA ALPIN



BOARD MANDATE

The Board is responsible for the oversight and management of ACA, setting its overall strategic direction and is granted the powers and authority as are reasonably required to carry out these duties. This is done by delegation through the President who is charged with the day-to-day leadership and management of ACA.

The President formulates strategies and policies and presents them to the Board for approval. Once the Board has approved the strategies and policies, it acts in a unified and cohesive manner in supporting and guiding the President. The President keeps the Board fully informed of the progress of the organization toward the achievement of its objectives and of all potential or actual deviations from the goals, objectives or policies established by the Board in a timely manner. The Board evaluates management's performance in executing the strategies, policies and achieving its goals and objectives.

The Board operates by delegating certain of its authorities, including spending authorizations, to management and by reserving certain powers to itself. Subject to its By-law, the Board retains the responsibility for managing its own affairs, developing its own agendas and procedure and appointing committees. The Board's principal duties fall into the following categories:

Selection of Management

The Board is responsible for:

- i. the appointment and replacement of the President, for monitoring their performance, approving their compensation and providing advice and counsel to the President in the execution of their duties;
- ii. reviewing the remuneration of the President and the compensation

policies guiding the organization; and

- iii. ensuring that plans have been made for management development and succession.

Monitoring of Management

The Board has the responsibility to:

- i. monitor ACA's progress towards its goals;
- ii. identify the principal risks of the organization and ensure that management takes all reasonable steps to implement appropriate systems to manage these risks; and
- iii. ensure management implements appropriate internal control procedures to achieve the highest level of integrity in the conduct of all its affairs.

Strategy Determination

The Board has the responsibility to:

- i. review and approve the vision, mission, goals and objectives of ACA, and the strategies by which management proposes to achieve them;
- ii. review and approve the annual Strategic Plan update and the current fiscal year Business Plan and,
- iii. Meet with the Athlete's Council at least two (2) times per year or as otherwise required to ensure meaningful engagement with ACA athletes.

Policies and Procedures

The Board has the responsibility to:

- i. approve all significant policies and procedures and require and monitor the compliance of these same policies and procedures; and
- ii. ensure systems are in place such that ACA operates at all times within applicable laws and regulations and to the highest ethical standard.

Reporting

The Board has the responsibility to:

- i. ensure that the operational and financial performance of the

organization is adequately reported to the Members at the organization's Annual General Meeting;

- ii. ensure that the financial performance is reported fairly and in accordance with IFRS;
- iii. ensure that ACA has in place policy and procedures to enable it to communicate effectively with its Members and stakeholders.

Legal Requirements

The Board has the responsibility to ensure that legal requirements have been met and documents and records have been properly prepared, approved and maintained. Canadian law identifies the following as legal requirements for the Board:

- i. to manage or supervise the management of the affairs and business of ACA;
- ii. to act honestly and in good faith and in the best interests of ACA;
- iii. to exercise the care, diligence and skill of a reasonably prudent person; and to act in accordance with its obligations contained in the *Canada Not-for-profit Corporations Act* S.C. 2009, c23, any other relevant legislation and regulations, and its By-laws.

Funding Support

The Board has the responsibility to provide support and assistance to the President in fundraising activities and sponsorship partner development by way of introductions to prospective funding partners, networking attending key fundraising events and are encouraged to join the Podium Club.