



Junior Accountant

Reports to: CFO

The Position:

Alpine Canada Alpine (ACA) is the national governing body for Ski Racing in Canada and home to three of Canada's most exciting snow sports: Alpine, Para-Alpine and Ski Cross Racing. The organization has new Board and senior management leadership that is committed to its vision for Canada to be a World Class ski racing nation that is inspired by the passion and performance of Canada's ski teams. ACA leads the achievement of Canada's ski teams' podium success and inspires the next generation of ski racers and fans.

We are currently seeking a motivated individual to join our organization in the role of **Junior Accountant**.

Reporting to the CFO, the Junior Account is a key member of the Finance team. This role supports the organization by managing a broad range of accounting tasks. Our ideal candidate enjoys working as part of a team but is also self-motivated and able to take ownership of the role.

Duties:

- Accounts Payable
- Accounts Receivable
- Preparation of payments
- Preparation of bank deposits
- Bank reconciliations
- Assist in annual audit

Working Conditions

- Full Time
- Regular business hours (Monday through Friday)
- Some travel may be required

Employment Requirements

- Bachelors' Degree in Accounting or related
- Previous experience in Accounting role
- CPA candidacy is an asset



Additionally, the candidate must be able to demonstrate excellent interpersonal and collaborative skills with experience working in complex workplaces with many key stakeholders. Understanding the various software (Office 365, Teams, etc.) is also an asset.

Please send your cover letter and resume to careers@alpinecanada.org. Interviews will take place via teleconference.

We thank all applicants for their interest; however, only those considered for an interview will be contacted.

CONTACT INFORMATION

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